

REQUEST FOR PROPOSALS (RFP)
STATE OF MARYLAND
DEPARTMENT OF HUMAN SERVICES (DHS)
ONE-ON-ONE SUPPORT SERVICES
AGENCY CONTROL NO.: SSA/OTOWS-24-001-S
AMENDMENT # 1
January 10, 2025

Dear Prospective Offerors:

This amendment is being issued to amend certain information in the above-named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The changes are listed below. New language has been underlined and marked in **bold** (i.e. **word**), and language that has been deleted has been marked with a strikethrough (i.e. ~~word~~).

1. Revise Key Information Summary Sheet as follows:

Request for Proposals	One-To-One (1:1) Support Services
Solicitation Number:	SSA/OTOSW-24-001-S
RFP Issue Date:	12/30/2024
RFP Issuing Office:	Department of Human Services
Procurement Officer:	Rufus Berry Department of Human Services Procurement Division 25 S. Charles St., Baltimore, MD 21201, Room 1839 Baltimore, MD 21201
e-mail:	Rufus.Berry@maryland.gov
Office Phone:	(410) 767-7418
Proposals are to be sent to:	Submit via eMMA Responding to Solicitations eMMA Quick Reference Guide: https://mdprocurement.freshdesk.com/support/solutions/articles/70000592967-responding-to-solicitations-rfp-vendor-

Pre-Proposal Conference:	January 13, 2025 at 11:00 Am <u>January 14, 2025 at 11:00 AM</u> Attachment A. See also Attachment A for instructions. Google Meet: meet.google.com/mzw-apwk-hkr Phone Numbers (US)+1 530-332-8207 PIN: 363 637 103#
Questions Due Date and Time	Response Due Date and Time: 01/17/2025 <u>01/20/2025</u> at 12:00 pm
Proposal Due (Closing) Date and Time:	02/14/2025, 3:00 pm Local Time Offerors are reminded that a completed Feedback Form is requested if a no-bid decision is made (see page iv).
MBE Subcontracting Goal:	15% 611710, 621330 & 624190
VSBE Subcontracting Goal:	0%
Contract Type:	Indefinite Quantity with Firm Fixed Prices
Contract Duration:	Two (2) year, eight (8) months base period with one (1) two-year option period.
Primary Place of Performance:	As proposed by offer.
SBR Designation:	No
Federal Funding:	No

If you require clarification of the information provided in this amendment, please contact me at (410) 767-3390, or via email at Rufus.Berry@maryland.gov.

R+B
Rufus Berry, Procurement Officer
January 10, 2025